

Purpose

Port Otago is committed to providing a safe place of work and ensuring the elimination of risks so far as reasonably practicable, and if not, then to minimise those risks so far as reasonably practicable to ensure the Health and Safety of everyone within Port Otago's workplaces.

Scope

This policy applies to all Port Otago kaimahi (team members), PCBU's and visitors who work in or visit Port Otago's workplaces (collectively referred to as "workers").

Definitions

Failing Safely recognises that humans are fallible, and accidents are inevitable and that organisations are never going to succeed at preventing all accidents, so they must focus on building an organisation that has error tolerance built into the way it operates.

Policy

- Recognise that safety is the presence of control, not the absence of harm.
- Drive safety improvement through involvement of kaimahi; through their participation, representation and engagement.
- Apply the hierarchy of control when managing risks, while recognising the need to fail safely.
- Ensure all workers with the necessary induction, training, instruction and supervision needed to protect themselves and others and complete their duties safely.
- Provide kaimahi with education and awareness programmes in health and safety.
- Consult, Cooperate and Coordinate on health and safety matters with contractors and third parties who operate in Port Otago workplaces. The process of applying "the 3 Cs" is what determines if there are shared responsibilities.
- Monitor team member health to identify harm due to occupational exposure within the workplace.
- Apply a just and fair approach through safety incident investigations.
- Include an operating framework that ensures health and safety standards, practices and procedures are developed, implemented, followed and reviewed.
- Set measurable health and safety objectives and targets, and report on performance.
- Ensure ongoing monitoring, auditing and reviews of health and safety performance and management systems.
- Provide first aid facilities, equipment and trained first aiders.
- Provide, maintain and test emergency plans.
- Support the safe and early return to work of injured team members.
- Observe and ensure all health and safety statutory regulations are met.

Relevant Legislation

- [Health and Safety at Work Act 2015](#)
- [Health and Safety at Work \(General Risk and Workplace Management\) Regulations 2016](#)
- [Health and Safety at Work \(Worker Engagement, Participation, and Representation\) Regulations 2016](#)

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