Tipsheet: checking for CEDOs via the Port Otago website

Purpose of this document

These steps will let you see the status of CEDOs of your export containers onsite at Port Otago.

Prerequisites

- Before you begin you must have an account for Port Otago's JMT RIA system to be able to access the information. If you do not have an account contact _____ to request one.

Steps

1) From the Port Otago Website homepage, click on the *Master Terminal Secure Login* button

2) On the login screen, enter your username and password and click *Login* (don't click Guest):
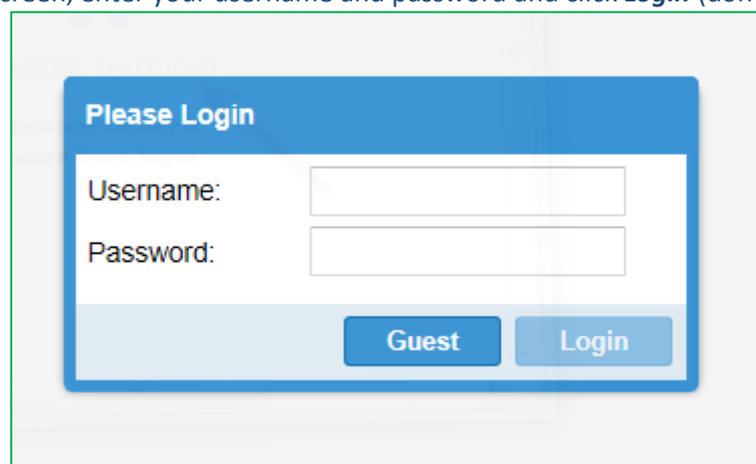
3) In the *Navigator* box, click *Cargo Enquiry*:
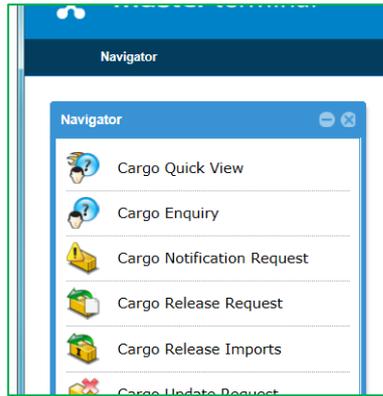
4) On the Cargo Enquiry screen, click on the **Advanced** button, which will then display these Advanced Search Criteria boxes:
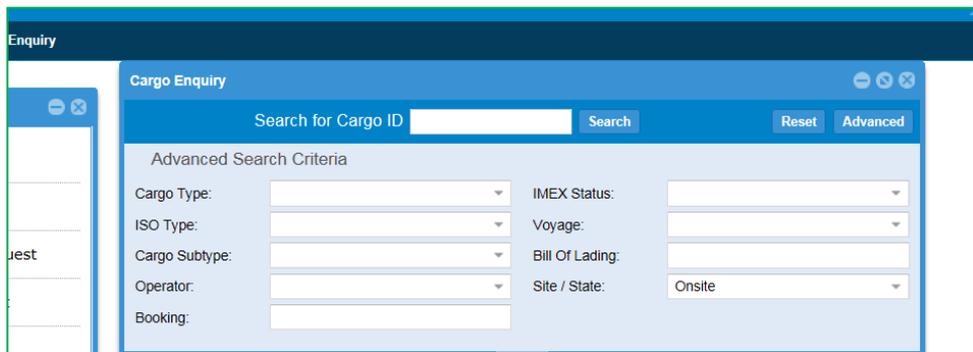
5) Enter the following search criteria to find your containers:
   a. Set **Cargo Type** to **ISO Container**
   b. Set **IMEX Status** to **Export**
   c. Set **Site/State** to **Onsite**
   d. Set **Operator** to the shipping line that you are using
   e. finally click S**earch**
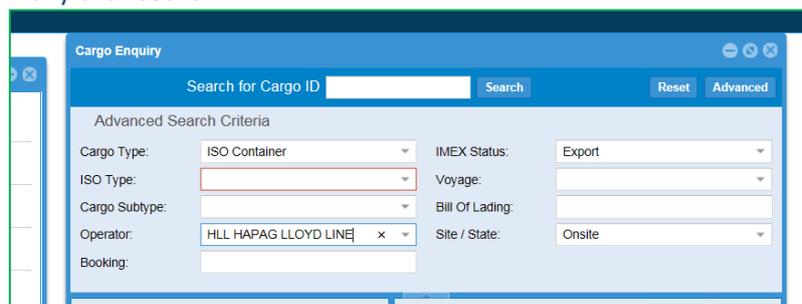
6) You'll see a list of your containers in the **Search Results** section, bottom left. In the **Cargo Enquiry** section, scroll down and click on the **Status Details** tab to expand it, and scroll so you can see all the status details to see if there are any stops are on cargo, then click through each container line in **Search Results** list to inspect the status of all containers.

Cargo Enquiry

Search for Cargo ID [   ] [Search]   [Reset] [Advanced]

Advanced Search Criteria

Cargo Type:	ISO Container ▾	IMEX Status:	Export ▾
ISO Type:	▾	Voyage:	▾
Cargo Subtype:	▾	Bill Of Lading:	
Operator:	HLL HAPAG LLOYD LINE ✕ ▾	Site / State:	Onsite ▾
Booking:			

Search Results: 1 - 7 Items.

Booking	Cargo Type	ISO Typ
41354518	ISO Container	45G
45355735	ISO Container	22G
47352881	ISO Container	2232
41352854	ISO Container	2232
43688824	ISO Container	2232

[Print List] [Delete]

Cargo Enquiry   [New] [Edit]

Main Details

Booking:	
Cargo Type:	ISO Container
Cargo Subtype:	
ISO Type:	
Trailer Type:	

[Print]   [Save] [Next] [Cancel]

Cargo Enquiry

Search for Cargo ID [   ] [Search]   [Reset] [Advanced]

Advanced Search Criteria

Cargo Type:	ISO Container ▾	IMEX Status:	Export ▾
ISO Type:	▾	Voyage:	▾
Cargo Subtype:	▾	Bill Of Lading:	
Operator:	HLL HAPAG LLOYD LINE ▾	Site / State:	Onsite ▾
Booking:			

Search Results: 1 - 7 Items.

Booking	ID	Cargo Type
47352881	HLXU3706712	ISO Container
41352854	HLXU3754177	ISO Container
43688824	HLXU3757474	ISO Container
45353229	INKU6271017	ISO Container
47353645	TGHU0638271	ISO Container

[Print List] [Delete]

View Cargo Enquiry   [New] [Edit]

Status Details

Is Clean:	No
Damaged:	No
Availability Grade:	
Stops (dbl click):	

[Print]   [Save] [Next] [Cancel]